

**North Carolina Future of Nursing Leadership Task Force**  
 Leadership Task Force Meeting Minutes  
 December 2, 2011  
 North Carolina Hospital Center, Cary, NC

**Mission: North Carolina Future of Nursing Action Coalition –Transforming Nursing for North Carolina’s Health**

**We value:**

- **the health of North Carolinians**
- **the contributions of every nurse and healthcare provider**
- **nurses as partners with consumers and other members of the health care team**
- **the work of nursing that improves the health and health care of North Carolinians**

*MINUTES*

<b>Agenda Topics (Presenter)</b>	<b>Major Discussion Points</b>	<b>Next Steps (Who, what, by when)</b>
<b>Welcome and Introductory Remarks – Elaine Scott</b>	Members shared experiences, expertise and interest that they “brought to the table” as they introduced themselves to each other.	
<b>Overview of Activities since Summit</b>	Elaine presented a brief overview of activities since the Summit, including organizational structure of the action coalition, its recognition as an Action Coalition by the Future of Nursing: <i>Campaign for Action</i> , and the mission statement and values established by the Coordinating Council.	
<b>Group Response to the Task Force Charge</b>	Members were organized into small groups to consider the charge of equipping and enabling nurses to lead in transforming North Carolina’s health in relation to recommendations already suggested by the Coordinating Council or new ideas. Specific feedback was requested from groups regarding (1) actions/ideas missing or not reflected in the material provided, (2) people/positions of influence or with integral knowledge/experience who may be missing from the process and (3) strategies to accomplish the mission (See attached Table)	
<b>Wrap Up/Adjournment</b>	As facilitator, Elaine summarized the decisions/recommendations and confirmed the group’s approval prior to adjournment (See attached Revised Leadership Task Force Plan)	Doris Esslinger and Elaine Scott agreed to provide minutes of the meeting to members expeditiously and to assist in identifying resources to support the effort as plans progress  Task Force members agreed to review the minutes and notify Doris and/or Elaine regarding;

		- the strategy/strategies of preference for assignment - personal time availability for service on this initiative (12, 18, 24 months)
<b>Members Present:</b> Amanda Kistler, Lydia Foy, Connie Mullinix, Annette Taylor, Sharon Plants, Jackie Dienemann, Andrea Novak, Kristina Foard, Melinda Laird, Jean Reinert, Kathy Clark, Silvia Rose, Donna Caine Francis, Stephanie Smith, Cheryl Kovar, Thompson Forbes, Sandy McVickers, Donna Dorsey, Carolyn Viall Donohue, Linda Hofler, Theresa Lewis, Colleen Burgess, Rebecca Dunlap, Doris Esslinger, Elaine Scott		
<b>Instructions for using this form.</b> The secretary of the meeting prepares the agenda on this form and uses the printed agenda form to keep notes during the meeting. Following the meeting the word <i>AGENDA</i> at the top of Page 1 is changed to <i>MINUTES</i> and data from the meeting is entered. This minute format simplifies the process, tends to shorten the minutes and provides an excellent record of who has been assigned to do what. Be sure to maintain the original of this file as a master. ©1996 William J. Bennington All Rights Reserved		